



Terms and Conditions

Clause	Requirement
SpSc-1	Space Screw Inc. will provide all relevant technical data, drawings, or process requirements necessary for external providers to meet the requirements of the purchase order to include all key characteristics, special requirements, and critical items.
SpSc-2	Products and services provided, and the methods, processes and equipment used to achieve them will be approved based on the conformity to the specifications, drawings, and process requirements.
SpSc-3	External providers will ensure all personnel providing service are competent, skilled and qualified.
SpSc-4	Purchase orders shall be acknowledged and returned upon receipt, invoiced promptly, and all technical issues shall be communicated through Space Screw Inc. management.
SpSc-5	Performance of external providers will be measured based on Quality, On time delivery, and accuracy of the orders.
SpSc-6	Quality system shall meet ISO9001, AS9100, or Nadcap requirements.
SpSc-7	Nonconforming material shall be returned to Space Screw Inc. and segregated and noted.
SpSc-8	Counterfeit parts: A signed Certification of Conformance from the external provider stating that products meet the specification requirements. The COC shall state the part number, quantity and revision.
SpSc-9	External providers shall notify Space Screw, Inc. of changes on product and or process, change of suppliers, changes of manufacturing facility location and where required obtain Space Screw, Inc. approval.
SpSc-10	External providers shall flow down all applicable requirements of the purchase order to it's external providers.
SpSc-11	External providers will provide upon request test specimens for verification, investigation, and auditing purposes.
SpSc-12	External providers shall retain and make available to Space Screw Inc. upon request all quality documentation for a period of no less then 10 years from date of service.
SpSc-13	Right of Access: Space Screw Inc. and our customers have the right of access to the external providers premises to review work in progress, conduct investigations on product in question, conduct site audits, support improvement activities, and delivery of training.
SpSc-14	External providers shall ensure all personnel are aware of their contributions to product or service conformity and product safety through the importance of ethical behavior.
SpSc-15	External providers will ensure all shipments are free of Foreign Object Debris (FOD)